

Official proceedings of Platte Center Board of Trustees- December 12th, 2023

The regular meeting of the Chairman and Board of Trustees of the Village of Platte Center, Nebraska was convened in open and public session at the Auditorium. Notification was given thereof by publication and a copy of that proof of publication is on file. Chairman Hake called the meeting to order at 7:00pm and informed the public of the location of a current and complete copy of the Nebraska Open Meeting Act. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Present by roll call were Trustees: Hake, Sliva, Coble, Pillen, Barber Absent:

Chairman Hake led the Pledge of Allegiance.

Sliva moved to accept the Consent Agenda which included December 12th, 2023 Agenda & Meeting Minutes for November 14th, 2023 meeting. Coble second the motion. Roll Call, Ayes: Hake, Sliva, Pillen, Coble Nays: None. Motion carried.

Jesse Barber was present at the meeting and read the Oath. Jesse Barber is now a Village Board Member.

Building Permits-Hake advised that De Le Paz was served and given a warning for unlawfully moving a building and to remove the building or present a proper flood plain building permit to be approved.

Hake discussed the possibility of hiring a new attorney. Hake presented Kyle Peterson. She advised that Mr Peterson law firm has a copy of the Platte Center Ordinance book. She advised he charges \$300 per month for meetings. It was advised that Mr. Peterson would not be able to attend Tuesday evening meetings, but could attend Wednesday evenings. Barber questioned the need to hire a different attorney. The board advised Clerk Coble to do further research and price comparisons on more attorneys in the area to present at the next meeting.

The Board members discussed a letter written to a citizen and signed it stating that the Village will not interfere with residents landscaping.

The board discussed from switching internet and phone provider from Vyve to Stealth Broadband. The board questioned if moving forward with Vyve will change the contract. Clerk Coble to investigate and advise. Subject tabled until next meeting.

It was discussed that Kayton International offered a rental tractor for \$850 per month. The current lease is \$966 per month. The Kayton International Contract has a 200-hour max. The board discussed if the current rental has a max limit of hours. Maintenance Greisen to bring to the board. Subject tabled until next meeting.

1st Street Reconstruction on the agenda, however Brian Soulliere not able to attend meeting. Subject tabled until next meeting.

As part of the Finance committee Sliva discussed the need for the Village to follow labor laws. She advised there needs to be a contract for comp time accrued for full time employees. She advised there should be a written request to use and accrue comp times hours and the max is 240 hours to be accrued. Sliva has stated that no more comp time should be accrued without a formal request. Sliva discussed that is no need for overtime or comp accrued unless there is an emergency. The board discussed the Finance Committee will come up with contracts for village employees to sign at January meeting.

Maintenance Report- Greisen advised that he is getting quotes to replace the line at C and 7th street. He advised he has been repairing man holes. He advised he spoke with a representative of teamlab to test lagoons, check sludge & 3D scanning.

Clerk Coble gave the utility report. Clerk Coble discussed the need to update the utility billing system. Clerk Coble advised there are flaws with the current online payment system. She advised the payments are not linked to accounts; therefore, the clerk is required to double enter payments into multiple systems. The clerk also has to decipher which payments go to which accounts, which can cause error. The clerk suggested upgrading the system to an online portal for customers to set up their payments. Therefore, payments would automatically credit their account if paid online. This would also create customers to be able to see their bills on a monthly basis, their consumption, set up ACH payments, automatic transfer payments, and go paperless. Sliva made a motion to upgrade the system. Clerk Coble presented a cost analysis. The current system is \$3,210.00 per year. The upgrade is \$4050.00 per year with an additional one-time payment of \$1,000 for training. Sliva made a motion to accept the upgrade to the utility billing system. Barber second the motion. Roll Call, Ayes: Hake, Sliva, Pillen, Coble, Barber Nays: None. Motion carried.

December 1st, 2023 Utility Report/ Treasurers report. Bank Balances: Checking \$104,897.18, Grant Account \$515.55 Auditorium Donations \$10,158.80, Water Savings \$46,390.10, Sales Tax Savings \$191,496.44 Splash Pad Acct \$10,089.20

Bank of Valley-Savings	4,000.00	Water Savings (Transfer Online)
Bomgaars	223.93	Drill
Buds Sanitation	3,095.75	Garbage Contract, November 2023
Bud's Sanitation	222.60	Nov-23
Cornhusker Public Power	230.31	Well Power
Egly Fullner Morland & Easeland	220.00	Attorney Fees
Humphrey Democrat	75.72	Legal Notices
IRS	1,973.16	Payroll taxes
J & L General Store	182.44	Fuel
Jackson Services	50.00	Aud. Cleaning
Loup Power District	2,195.86	Village Power
NDEE	22,776.65	Safe water & Drinking water loans
Menards	248.64	Supplies
Nebraska Public Health Environmental Lab	31.00	Water Tests
Payroll	\$7,240.96	Nov-23
Platte Valley Equipment	966.47	Nov 2023 Tractor Rental & Parts Sale
Nebraska Department of Revenue.	232.54	Online (Prepaid)
Sargent Drilling	800.00	Well & Pump tests
Schumacher, Smejkal & Elm	400.00	Quickbooks assistance
US Cellular	453.68	Cell Phones (online payment
Vyve Broadband	217.41	3 Months Internet/Phone Service
Zieglers Oil Company	615.32	Propane, Auditorium

Coble made moved to accept reports and pay submitted bills. Sliva 2nd the motion. Roll Call, Ayes: Hake, Sliva, Pillen, Coble, Barber Nays: None. Motion carried.

The board then went into executive session for the December 2023 Reorganizational meeting for the 2024 year.

Hake nominates Pillen for temporary chair position. Sliva seconds the motion. Roll Call, Ayes: Hake, Sliva, Pillen, Coble, Barber Nays: None. Motion carried.

Pillen asks for requests for Chairman of the board position for the 2024 year. Coble nominates Pillen for the chairman of the board. Barber seconds the motion. Roll Call, Ayes: Hake, Sliva, Pillen, Coble, Barber Nays: None. Motion carried.

Pillen appoints Hake as deputy chairman for the 2024 year.

The board discusses the 2023 appointments and rates. Sliva made a motion to have 2024 appointments and rates as follows.

CHAIRMAN	DEVEN PILLEN
DEPUTY CHAIRMAN	JESSICA HAKE
CLERK	NICOLETTE COBLE
TREASURER	NICOLETTE COBLE
MAINTENANCE SUPERVISOR	JESSE BARBER
VILLAGE MAINTENANCE	ANDREW GREISEN

BUILDING PERMITS	GWYNN SLIVA
VILLAGE ENGINEER	MILLER & ASSOC.
STREET SUPERINTENDANT	CHRIS MILLER
FLOODPLAIN ADMINISTRATOR	MILLER & ASSOC.
FLOODPLAIN MGR.	ANDREW GREISEN
ACCOUNTANT	KRUSE,SCHUMACHER & SMEJKAL
ATTORNEY	DAN FULLNER
EMERGENCY MGMT.	GREISEN/MARK BORCHERS
AUDITORIUM CLEANING	JUDI JAZWICK
	COMMITTEES
PERSONNEL	HAKE/SLIVA
WATER & SEWER	COBLE/BARBER
STREET & ALLEY	COBLE/BARBER
FINANCE	SLIVA/HAKE
HEALTH & PUBLIC SAFETY	HAKE/SLIVA
AUDITORIUM/REC. CENTER	SLIVA/HAKE
PARKS/RECREATION	HAKE/SLIVA
COMMUNITY IMPROVEMENT	BARBER/COBLE
FIRE DEPT. LIASON	BARBER/COBLE

<u>Misc. Rates:</u>		
Snow Cleaning		\$50 per service
Tanks of Water		\$2/1,000 gallons
Town Equipment		\$50 per hour
<u>Mileage Reimbursement</u>		\$0.65 per mile
<u>Dog License</u>		
In tact		\$15
Spayed or Neutered		\$10
<u>ATV</u>		
ATV Plate		\$20.00
Sticker		\$10
<u>Licenses</u>		
Tobacco License		\$10
<u>Utilities</u>		
Water		\$36.00/\$3 per 1,000 gallons
Water-Out of City Limits		\$20 Surcharge
Sewer		\$17
Garbage		\$20.25

Auditorium Contracted Cleaning		
Cleaning		\$27 per hour
Table Rental		\$7
Chairs		\$2
Recreation Center Rates:		
City Limits		\$150 per year
Outside City Limits		\$150 per year
55+		\$60 per year

Sliva made a motion & Barber 2nd the motion to adjourn regular business meeting & executive session at 10:05pm. Roll Call, Ayes: Hake, Sliva, Pillen, Barber, Coble Nays: None. Motion carried.

Village Clerk
Nicolette Coble